



Dear Burbank USD Community,

Earlier this year, at the Board of Education's meeting on February 2, 2023, the Burbank Unified School District's Board approved a contract with Perkins Eastman architects to undertake the creation of a 2023 Facilities Master Plan. Attached is a helpful explanation of the purpose and timing of this critical task to evaluate all district properties to create a roadmap for facility investment for the next 10-15 years.

As the District began this task to evaluate its sites and how best they can be utilized to meet the District's goals and objectives, the Board of Education gave direction to evaluate the feasibility of teacher and staff housing on district property. At the June 1, 2023 Board Meeting, the Board approved an addendum to the original Facilities Masterplan contract with Perkins Eastman to increase the total cost of the contract by 2.9% to have this firm explore the feasibility of workforce housing on the Horace Mann Child Development Center property. This additional service will have Perkins Eastman evaluate the pros, cons, opportunities and constraints of housing on the site.

The entire Facilities Masterplan will be reviewed at length with community participation throughout the fall as the design team works toward completing its public report at the end of the calendar year. Please stay tuned for more information on the Facilities Masterplan.

Over the past two weeks, the Board has received feedback from the community around Horace Mann regarding the approval of the additional facility evaluation at that site. It is the priority of the BUSD Board to keep the community apprised of all aspects of this preliminary analysis. If you would like to receive updates specifically on the work Perkins Eastman is completing to evaluate the feasibility of workforce housing at the Horace Mann site, please sign-up for updates through this link by inputting your contact information and selecting "Horace Mann Center":

<https://burbankusd.parentlink.net/main/login/new-account-sign-up>

BUSD 2023 FACILITIES MASTER PLAN

Burbank Unified School District’s 2023 Facilities Master Plan will provide a road map for facility investment for the next 10-15 years. Informed by input from the community, evaluations of each school site, and the District’s strategic objectives, the Plan will identify needs and potential projects to improve outcomes for Burbank’s students and educators.

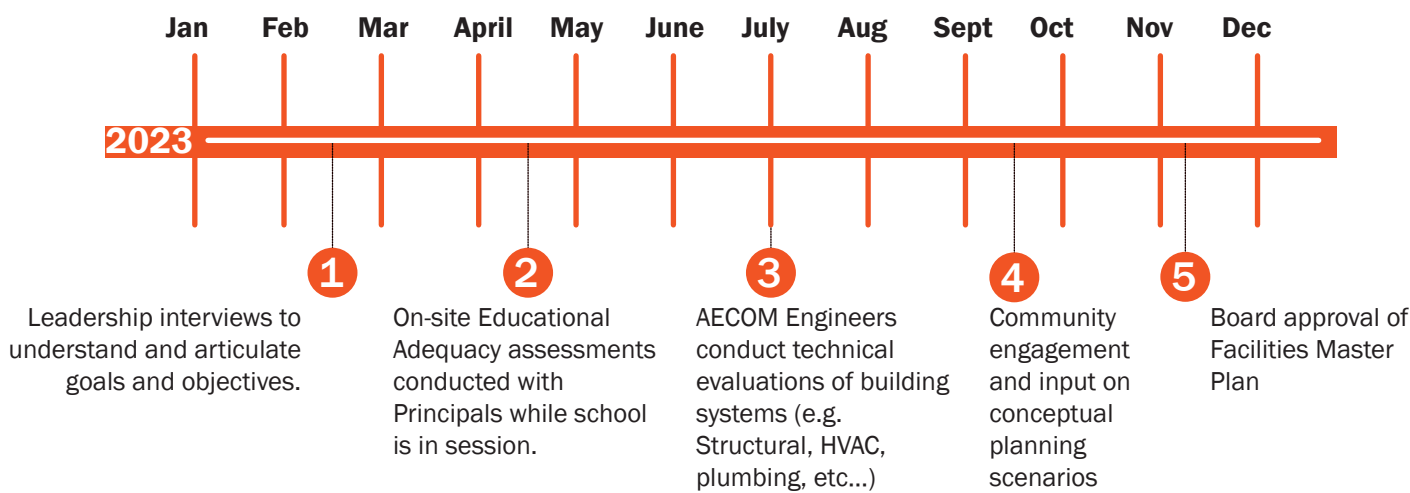
- 01

Modernizations & Improvements
Modernizing aging facilities and improving deficient buildings (ADA, Seismic, etc...)
- 02

Alignment of Physical Spaces & Program
Constructing or modifying buildings to align with demographics, pedagogy, and program needs
- 03

Optimize Operations
Investing in facilities to improve operations, such as food systems, energy efficiency, or transportation

Timeline



Guiding Principles

Developed through engagement with District leadership and school stakeholders, these principles will guide the planning process and inform the identification of needs and projects.

- Create **safe** schools that provide a **secure** environment for students, staff, and families.
- Support the physical, emotional and mental **wellness** of each student and staff member.
- Ensure every student has access to **high-quality learning environments** equipped with **state-of-the-art technology** that supports **innovative pathways** for success.
- Provide superlative spaces for **art creation and performance** emcommensure with Burbank’s premier arts programs.
- Make **smart and efficient investments** to modernize and maintain buildings, grounds, and infrastructure.
- Invest in a **sustainable** future for Burbank’s students; ensure **resiliency** against future environmental shocks.
- Recruit and retain** high quality employees.
- Provide resources **equitably** to support programs that promote a **diverse and inclusive** school communities.

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Example Project Types



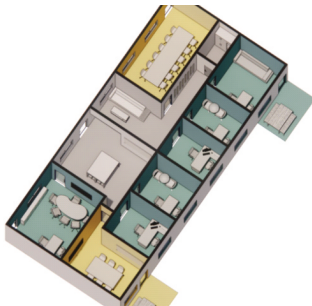
Learning environment modernization and updates



Energy efficiency, sustainability, and infrastructure improvements



Sports fields, campus access improvements, and play structure replacements



Provision of spaces to support health, wellness, and counseling

Cost and Prioritization

The Facilities Master Plan will identify a set of projects that is likely to exceed the total funds available to the District.

Based on the District’s guiding principles, the availability of California State matching grants, and the estimated costs of various projects, the Burbank Unified School District will prioritize which projects to pursue and when.

